

**Londonderry Township Board of Supervisors
REGULAR MEETING MINUTES
LONDONDERRY TOWNSHIP OFFICE – MEETING ROOM**

July 5, 2022
7:00 p.m.

<http://www.facebook.com/londonderrytownship>
www.londonderrypa.org

As a courtesy to everyone, please turn off all cell phones and/or pagers, or adjust these or similar devices so that others cannot hear them. Calls received during a meeting, if answered, should be taken outside of the meeting room. Thank you.

Call to Order: Board Chair, Ron Kopp called the Board of Supervisors Meeting to order at 7:00 p.m.

Salute the Flag

Attendance / Members Present: Ron Kopp, Chair
Anna Dale, Vice-Chair
Mike Geyer, Member

Present: Steve Letavic, Township Manager
Jeff Burkhart, Code/Zoning Officer
Monique Dykman, MS-4 Specialist
Andy Brandt, Public Works Director
Sam Risteff, Golf Course Manager
Andrew Kenworthy, Engineer
Mark Stewart, Solicitor

Absent: Mel Hershey, Member
Bart Shellenhamer, Member
Les Gilbert, EMS Director

Attendees: See attached list for Residents/Guests in attendance

REGULAR MEETING:

Citizens Input -- None

Approval of Minutes – June 6 Board of Supervisors meeting minutes

Ms. Dale motioned to approve the June 6, 2022 Board of Supervisors meeting minutes. Mr. Geyer seconded the motion.

Call for Discussion: None

All in favor. Motion carried.

Manager's Report – Steve Letavic

Water Resource Enhancement Program (WREP)

Mr. Letavic asked the Board for a motion to approve the Water Resource Enhancement Program (WREP) Agreement pending final approval by Solicitor Mark Stewart and Mr. Letavic.

Mr. Geyer motioned to approve the Water Resource Enhancement Program (WREP) Agreement pending final approval by Solicitor Mark Stewart and Mr. Letavic. Ms. Dale seconded the motion.

Call for Discussion:

Mr. Kopp asked for clarification of the motion. Mr. Letavic responded that this motion would allow Mr. Stewart and himself finalize the agreement. Mr. Kopp asked if there were other municipalities participating? Mr. Letavic informed the Board what Lower Swatara and Middletown were participating, and that other municipalities were waiting for the final agreement.

All in favor. Motion carried.

Treasurer's Report – Steve Letavic

Mr. Letavic asked for approval to pay the bills as presented:

Payment of Invoices:

FUND	Checks written in June 2022 for Supervisor approval
General Fund	\$ 266, 994.14
ME2 Fund	\$ 0.00
Capital Projects Fund	\$ 338, 520.50
PennVest Fund	\$ 0.00
Golf Course	\$ 111,141.51
LVFC	\$ 0.00
Debt Services	\$ 21,422.09
Liquid Fuels	\$ 28,086.71
Escrow	\$ 0.00
Total by when written	\$ 797,34012

Ms. Dale motioned to approve payment of the bills for June 2022 as presented. The motion was seconded by Mr. Geyer.

Call for Discussion:

Mr. Geyer noted that the Capital Projects Fund expenditures which were significantly higher in June were allocated to the Londonderry Estates sewer project.

All in favor. Motion carried.

Zoning/Codes – Jeff Burkhart

Zoning/Codes Update

Mr. Burkhart informed the Board that there has been an increase in permit applications for the month, including housing additions, new homes, solar installations, and backup generators. Mr. Kopp asked if the solar permits were for homeowners, and not solar farms. Mr. Burkhart replied that the Twp. ordinance does not permit solar farms.

Zoning Hearing Board

Mr. Burkhart also mentioned that he has been contacted concerning the possibility that there might be a request coming to the Zoning Hearing Board in the future concerning placement of a double-sided rotating ad billboard along Rt. 283. Mr. Burkhart stated that this type of billboard is not permissible within the Township and there has been no official request submitted as of yet.

Geyers Mobile Home Park

Mr. Stewart informed the Board that he and Mr. Brandt have been working with the Management at Geyer's Mobile Home Park to rectify the driveway issue.

MS-4 Environmental Department – Monique Dykman

Progress Report for Environmental MS-4 Department June

- Received the \$90,000 grant to install Meadow on 18 acres upstream from our project. LandStudies is managing this grant. Planting is anticipated in the Fall.
- Received a \$2,500 grant from Giant's Keep Pennsylvania Beautiful to host rain barrel workshop with DCCD, pay for required PCB soil testing and \$1,000 towards the fixed costs of the 5k Race and field day.
- Will be applying for Lancaster Clean Water Partners grant to cover other fixed costs of the 5k Race and field day.
- Received \$400,000 for the Conewago Restoration from the Lancaster ARPA funds, as part of an effort with Lancaster Clean Water Partners.
- Construction along the Conewago is going great. The contractors estimate they are covering about 50ft per day.
- Sent post cards out to local farmers to advertise the July 20th Farmers Field Day with DCCD & Partners.

Proposed Londonderry Township Ordinance 2022-02 – Amending Part 1 of Chapter 26 and Adopting a NEW Stormwater Management Ordinance designated as NEW Chapter 28 “Stormwater Management”

Ms. Dykman presented the proposed Ordinance 2022-02 which will amend Part 1 of Chapter 26 and will adopt a NEW Stormwater Management Ordinance designated as NEW Chapter 28 “Stormwater Management” to the Board for their review and comments. She asked the Board for a motion to advertise the proposed Ordinance 2022-02, as required by the MS-4 Permit.

Mr. Geyer made the motion to advertise the proposed Ordinance 2022-02, as required by the MS-4 Permit. The motion was seconded by Ms. Dale.

Call for Discussion:

Mr. Kopp asked for clarification on the timing of the placement of the public notice advertisements. Mr. Stewart informed the Board the ads were placed within the appropriate time period.

All in favor. Motion carried.

Public Works Report – Andy Brandt

Mr. Brandt presented the following reports from the Public Works Department.

Progress Report for Public Works Department 05-15 to 06-18-2022

- Weekly: truck & equipment pm checks
- Toolbox Safety Talks
- Mow Swatara Creek Rd properties, Braeburn Park, Twp. office, Sunset Park & Firehouse
- Bi-weekly: road checks
- Jeff worked on golf course
- Cleaned up behind PWB
- Received call that the traffic signal on Vine St/Rt 283 W was flashing. Went out and reset it
- Mowed roadsides
- Jeff & mini excavator worked in Middletown Boro 2 days
- Swept roads w/Conewago Twp. broom & our backhoe
- Took trucks for State inspections
- Cold patched pot holes
- Located end of storm sewer pipe on Hoffer Rd that was buried
- Rode w/line painters to paint line on roads
- Replaced street signs
- Hauled yard waste from compost yard to dump
- Replaced storm pipe on Heather Rd.
- Washed trucks
- Andy: attended Zoom meetings w/FEMA. Attended Teams meetings for the sewer & water project on E Harrisburg Pk.

- Cut weeds around street signs along roads
- Removed fallen trees & rocks from road gutters ahead of roadside mowing
- Drained power steering reservoir on truck 24 due to windshield washer liquid being dumped into reservoir
- Removed downed tree from Brinser Rd
- Picked up manhole lids from DTMA and placed on septic tank in Sunset Park
- Had all Township septic tanks pumped
- Installed “No Trucks” signs. 1 on Brinser Rd. @ S. Geyers Church Rd. & 1 on Locust Grove Rd. @ Hillsdale Rd. due to reports of tractor trailers traveling Locust Grove Rd.
- Jeff unloaded pipe in Conewago Twp.
- Cleaned up stump grindings & placed topsoil in Sunset Park
- Serviced trucks & equipment

Monthly Planner

- Clean gutters on Zion Rd and on Snavely Rd
- Repair inlets on Roslyn Rd and on Orchard Ln.
- Pot hole repairs

Permits issued

Driveway repair permits: 587 S Geyers Church Rd. \$30.00

Township OLSDS Requirements

Mr. Brandt informed the Board that all of the Township Septic Tanks have been pumped with in the OLSDS requirements

Amazon Truck Issues

In response to Residents' complaints of Amazon Tractor Trailers using Geyers Church Rd. to avoid construction, drivers have been using their GPS instructions to avoid construction on Rt. 230, the Public Works Department has installed “No Trucks” signs. Mr. Letavic has also met with Amazon representatives. Mr. Brandt stated that there have been no complaints recently.

Traffic Light issues at E. Harrisburg Pike and Deodate Rd.

Mr. Brandt will work with PennDot to address timing and sight issues at this light.

Light Pole Struck at Love's

A light pole was struck at Love's. There will be a 2-3-month delay in getting the pole replaced due to PennDOT's new standards.

New Employee

The Public Works Department has hired a new full-time employee who is working out well.

Municipal Update

The bids for the two dump trucks listed on Municipal closes on July 22, 2022.

Outlet on Hoffer Rd.

The outlet on Hoffer Rd. was found to be on Twp. property. Mr. Brandt is working with Mike Wood to alleviate the water issues.

Sunset Park Septic Cover

Mr. Kopp asked for clarification concerning the manhole covers at Sunset Park. Mr. Brandt worked with DTMA to use one of their old manhole covers at Sunset Park to end issues associated with having to dig to remove the existing covers for pumping.

Golf Course and Bar & Grill Report - Sam Risteff

Mr. Risteff submitted the Sunset Golf Course Financial Report for June. Copies of the report were distributed at the meeting.

Events

Mr. Risteff informed the Board that during the month of June, SGC hosted 7 outings in June. There was a total of 925 players averaging 132 players per outing.

A Wedding Ceremony and Reception will be held on June 9th.

Thursday Night Entertainment will begin with Jerry Walker.

Golf Course

The course has remained in very good condition despite the early hot weather. Mr. Risteff has received many compliments on the course condition.

There have been some problems with the front irrigation system. Algae and silt have been clogging the sprinkler heads. Despite spending weeks, and pulling over 25 heads, the system continued to clog. Mr. Risteff called a diver, and after inspection of the intake and screens, the diver identified a significant hole in the screen which allowed the debris to clog the lines. The hole is now repaired.

While irrigating the back nine on July 4, a main feed line burst on hole #12 fairway and it was repaired on July 5.

Engineer's Report – Andrew Kenworthy

Rt. 230 Sewer and Water Connection Update

Mr. Kenworthy informed the Board that there is ongoing work on the pump stations and water booster stations up and running.

Londonderry Estates

The Londonderry Estates project is completed and residents are connecting. Mr. Kenworthy reminded the Board that there are funds available to assist Residents with certain expenditures.

Rt 230 Question

Mr. Kopp asked why periodically, the construction workers were returning to work at sites when they appeared finished previously. Mr. Kenworthy and Mr. Brandt answered that it was a combination of working on the service laterals and grading to prepare for paving.

Lauffer Rd. Bridge

Mr. Kopp commented on how pleased he was with the repairs to the Lauffer Rd. Bridge.

Vision Warehouse Landscaping

Mr. Geyer asked if there were still plans to address landscaping issues for the adjoining property owners surrounding the Vision Warehouses. Mr. Burkhardt and Mr. Kenworthy assured Mr. Geyer that this item was part of the Conditions of Approval and all items would be addressed to the Board's satisfaction prior to finalization.

Solicitor's Report – Mark Stewart

Rt. 230 Diner Update

Mr. Stewart provided the Board with an update on the Rt. 230 Diner. Some of the bidders have asked for information on asbestos before they submit bids. Mr. Stewart is working with Mr. Kenworthy to create a timeline to address the questions.

EMA Report – None

New Business –

Community Comprehensive Plan Kickoff Meeting

Mr. Burkhardt informed the Board that on July 13, the Planning Commission will hold a kickoff meeting at the Township. The Board is invited to email Mr. Burkhardt with any ideas or suggestions.

Old Business – None

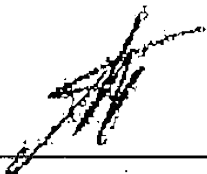
Executive Session -- None

"THE BOARD OF SUPERVISORS RESERVES THE RIGHT PURSUANT TO ACT 84 OF 1986 AS AMENDED TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETING FOR ANY PURPOSE AUTHORIZED BY STATUTE"

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Adjournment

Ms. Dale motioned to adjourn the meeting. Seconded by Mr. Geyer. All in favor. Meeting adjourned at 7:56 p.m.

A handwritten signature in black ink, appearing to be 'M. Dale', written over a horizontal line.

Secretary/fr